

## APPENDIX A: FEE SCHEDULE

The following fees apply to any arbitration or related service conducted by or at the Hong Kong International Arbitration Centre. All fees are noted in Hong Kong dollars (“HK\$”).

### 1. Determination of Number of Arbitrators: HK\$4,000

A fee of HK\$4,000 shall be charged if the HKIAC, by request of a party, determines the number of arbitrators appropriate for an arbitration.

### 2. Appointment Fee: HK\$4,000

An appointment fee of HK\$4,000 shall be charged for the appointment of an arbitrator. This fee will cover all steps taken by the HKIAC in connection with the appointment of an arbitrator.

### 3. Arbitrator Fees

Arbitrator fees shall not be set by the HKIAC. As provided in paragraph 8 of these Procedures, however, the HKIAC will, at the parties’ request, consult with the arbitrators to assist the parties in setting fees for arbitration. Nevertheless the payment of fees is the responsibility of the parties. In such consultation, the parties may wish to consider the HKIAC’s Guide to applying for the appointment of an arbitrator or for a decision as to the number of arbitrators. (see HKIAC’s website [www.hkiac.org](http://www.hkiac.org) for further details).

### 4. Administrative Fees

Fees for administrative functions performed by the HKIAC shall be according to the following schedule:

<i>Amount of Claim</i>	<i>Fee</i>
Up to HK\$1 million	HK\$15,000
Up to HK\$5 million	HK\$25,000
Up to HK\$50 million	HK\$50,000
Up to HK\$100 million	HK\$100,000
Over HK\$100 million	As determined by HKIAC Council

### 5. Administrative Facilities and Services

5.1 The administrative fees enumerated in paragraph 4 provide for basic administration of the arbitration.

5.2 The cost of administrative services not provided directly by the HKIAC, such as stenographic or interpretation services, shall be borne solely by the parties.

### 6. Settlement or Early Termination

6.1 If the dispute is settled prior to such time as an award is issued by the arbitral tribunal, any administrative costs already incurred by the HKIAC shall be included

as a cost to be paid by the parties. Such administrative costs will include any non-refundable booking fees. (see HKIAC's website [www.hkiac.org](http://www.hkiac.org) for further details).

- 6.2 The parties will not be liable for administrative costs not yet incurred in any manner by the HKIAC.