



APPLICATION FOR THE APPOINTMENT OF A MEDIATOR (FORM M)

This form shall be used where both parties have agreed to mediate their dispute or differences. This agreement may be by:-

- (i) a joint application on this form by both parties;
- (ii) a mediation clause included in a contract which specifically refers to mediation using the Rules.

This form shall be used to apply to Hong Kong International Arbitration Centre (HKIAC) for the appointment of a mediator.

1 THIS APPLICATION IS SUBMITTED JOINTLY/ UNILATERALLY*

I/ We* the undersigned hereby apply to Hong Kong International Arbitration Centre ("the HKIAC") for all disputes or differences arising out of or in connection with the contract/ agreement detailed below to be referred to mediation.

2 DETAILS OF PARTIES:

PARTY 1: Name: _____ Address: _____ _____ _____ Tel. No.: _____ Fax: _____ Nationality: _____ E-mail: _____	PARTY 2: Name: _____ Address: _____ _____ _____ Tel. No.: _____ Fax: _____ Nationality: _____ E-mail: _____
PARTY 1'S REPRESENTATIVE (If any): Name: _____ _____ Address: _____ _____ _____ Contact person: _____ Tel. No.: _____ Fax: _____ Nationality: _____ E-mail: _____	PARTY 2'S REPRESENTATIVE (If any): Name: _____ _____ Address: _____ _____ _____ Contact person: _____ Tel. No.: _____ Fax: _____ Nationality: _____ E-mail: _____

* Delete where appropriate

3 CONTRACT / AGREEMENT: (Enclose a copy or summarize briefly.)

4 MEDIATION CLAUSE OR AGREEMENT: (A copy is attached to this application.)

5 DISPUTE: (Brief particulars of nature, circumstances and location of dispute, issue for mediation and amount at issue are all that are required.)

6 AMOUNT IN DISPUTE*: HK\$ _____

**Note: Claims and counterclaims are added for the determination of the amount in dispute.*

7 MEDIATOR:

- The HKIAC are hereby requested to appoint a mediator
- A mediator has been agreed upon by the parties. His or her details are as follows:

Name _____
Address _____
Tel No _____
Fax No _____

8 LANGUAGE OF MEDIATION:

- English Cantonese Putonghua Other (Please specify) _____

9 OTHER RELEVANT DETAILS:

10 APPOINTMENT FEE: A cheque/Cheques payable to "Hong Kong International Arbitration Centre" for HK\$2,000 (i.e. HK\$1,000 per party) for payment of the appointment fee is enclosed.

11 CERTIFICATE:

I/we hereby certify that the details contained herein are true and accurate.

PARTY 1:

(SIGNED) _____ Date: _____

Name and Capacity: _____

PARTY 2*:

(SIGNED) _____ Date: _____

Name and Capacity: _____

** An agreement by Party 2 is required where there is no prior or standing agreement to mediate.*